

COOPERATIVE EDUCATIONAL SERVICE AGENCY #4

The Board of Control met on Wednesday, June 5, 2019 at CESA #4, 923 East Garland Street, West Salem, Wisconsin.

Chairman Dave Amundson called the meeting to order at 8:10 p.m.

Board Members Present: Dave Amundson, Kevin Bauman, Larry Cyrus, Jane Halverson, Julie Meyers, Aaron Nemeck, Gerald Roethel, Mary Jo Rozmenoski, Sarah Staff and Jim Wright

Members Absent: Dawn Comeau

Also present: Cheryl Gullicksrud, Wayde Pollock and Michelle Kotek

PUBLIC INPUT

None

APPROVAL OF MEETING AGENDA

Jane Halverson moved to approve the agenda as distributed. Kevin Bauman seconded the motion. Motion carried.

ADMINISTER OATH OF OFFICE TO BOARD MEMBERS

Cheryl Gullicksrud administered the oath of office to the following board members elected to the Board of Control: Dave Amundson, Cashton; Jane Halverson, West Salem; Mary Jo Rozmenoski, Black River Falls and Jim Wright, Alma Center-Humbird-Merrillan.

NOMINATION OF TEMPORARY CHAIRPERSON

Julie Meyers moved to nominate David Amundson as temporary Chair to conduct the election of board officers. Mary Jo Rozmenoski seconded the nomination. Other nominations were called for from the floor. Kevin Bauman moved to close nominations and elect David Amundson as Temporary Chairperson. Jane Halverson seconded the motion. Motion carried unanimously.

NOMINATION/ELECTION OF CHAIRPERSON

Mary Jo Rozmenoski moved to nominate David Amundson as Chairperson of the Board of Control. Jane Halverson seconded the motion. Other nominations were called for from the floor. Kevin Bauman moved to close nominations and elect David Amundson as Chairperson. Jim Wright seconded the motion. Motion carried unanimously.

NOMINATION/ELECTION OF VICE-CHAIRPERSON

Mary Jo Rozmenoski moved to nominate Kevin Bauman as Vice-Chairperson of the Board of Control. Jane Halverson seconded the motion. Other nominations were called for from the floor. Jane Halverson moved to close nominations and elect Kevin Bauman as Vice-Chairperson. Julie Meyers seconded the motion. Motion carried unanimously.

NOMINATION/ELECTION OF TREASURER

Jim Wright moved to nominate Jane Halverson as Treasurer of the Board of Control.

Mary Jo Rozmenoski seconded the motion. Other nominations were called for from the floor. Julie Meyers moved to close nominations and elect Jane Halverson as Treasurer. Kevin Bauman seconded the motion. Motion carried unanimously.

APPROVAL OF MEETING MINUTES

Jane Halverson moved to approve the minutes of the May 1, 2019 meeting with the correction of name change to Jim Wright of approving the meeting agenda. Julie Meyers seconded the motion. Motion carried.

OFFICIAL DEPOSITORY FOR 2019 – 2020 FISCAL YEAR

Jim Wright moved to approve Union State Bank of West Salem as the Official Depository for the 2018-19 fiscal year. Jane Halverson seconded the motion. Motion carried.

AUTHORIZE AGENCY ADMINISTRATOR AS CUSTODIAN OF RECORDS UNDER 116.035 OF WI STATE STATUTES

Sarah Staff moved that the CESA #4 Agency Administrator be authorized as the Custodian of CESA #4 records under 116.035 of the Wisconsin State Statutes. Julie Meyers seconded the motion. Motion carried.

APPROVAL OF VOUCHERS AND FINANCIAL STATEMENT FOR MAY

Julie Meyers moved to approve the vouchers and financial statement for May as presented. Kevin Bauman seconded the motion. Motion carried.

APPOINTMENT OF THE WASB DELEGATE AND ALTERNATE

Jane Halverson moved to appoint Dave Amundson as the WASB Delegate for 2019-20 and Gerald Roethel as the WASB alternate delegate. Aaron Nemecek seconded the motion. Motion carried. (WASB State Convention is January 22 – 24, 2020)

APPROVAL OF RESIGNATIONS

Sara Staff moved to approve the following

- Ashley Benson, Occupational Therapist resigning at end of her 2019-20 contract
- Jennifer Twite, Vision Paraprofessional, resigning at end of her 2019-20 contract

Mary Jo Rozmenoski seconded the motion. Motion carried.

APPROVAL OF PERSONNEL CONTRACTS

Julie Meyers moved to approve contracts for the following individuals for 2019-20:

- Alicia Hubing, Project Coordinator, Wisconsin Safe and Healthy Schools Center-190 day contract
- Aubrey McDonald, Teacher of the Visually Impaired – 190 day contract
- Stephanie Wagner Wilson, Instructional Services/Curriculum Director – 200 day contract

Jim Wright seconded the motion. Motion carried.

DISCUSS AND APPROVE PROPERTY AND CASUALTY INSURANCE

Jane Halverson moved to approve the insurance proposal from the Insurance Center to cover the Property, General Liability & Auto Liability, Crime, Business Auto – Physical Damage, and Worker's Compensation for the 2019-20 fiscal year for \$29,908.00. Kevin Bauman seconded the motion. Motion carried.

APPROVE CESA #6 CONTRACT FOR MYQUICKREG

Jim Wright moved to approve the CESA #6 contract for 2019-20 to cover the MyQuickReg contract at \$3,769. Julie Meyers seconded the motion. Motion carried.

SELECT/APPROVE OF MEETING DATES AND TIMES FOR 2019-20 BOARD OF CONTROL MEETINGS

Jane Halverson moved to approve the meetings on 1st Wednesday of the month at 7 pm with no meeting in July. Julie Meyers seconded the motion. Motion carried.

AGENCY ADMINISTRATOR’S REPORT TO THE BOARD

- WASB Equity Symposium and Summer Leadership Institute – July 12-13, Appleton
- WASB Governance Workshops – August (various locations)
- Legislators representing CESA #4 school districts were invited to the May 13 PAC meeting, and nine participated. In small groups, each superintendent had an opportunity to share his/her district’s story about how state budget proposals would affect their district. The meeting concluded with each group sharing out the highlights of their discussion. Everyone felt the meeting was beneficial, and the group is looking forward to getting together again in the Fall. The next district story to be shared will be about an innovative activity or practice in each district. A special thank you to Troy Gunderson, Superintendent of the West Salem School District. He provided a pre-meeting presentation on Wisconsin’s school finance system, “School Finance 101.”
- Sometime between April 5 and April 22, the air conditioning equipment was struck by lightning. Damages are extensive, and the entire system will need to be replaced. Delivery of a new unit is expected at the end of August. In the meantime, temporary repairs are being made to enable partial cooling, and a dedicated air conditioning unit is being installed for the computer server room. Per our insurance agent, replacement of the damaged system is covered by insurance.
- As part of a Gifted and Talented grant award received by CESA #4, a geocaching activity was offered to middle and high school students on May 15 and 16. Students from 12 schools participated in the event. Participants used engineering and coding skills to locate hidden caches around the CESA #4 office and on the bike trail. WKBT News Channel 8 covered the event and aired a report following the second day.
- Work continues on the state budget. A summary of the Joint Finance Committee’s actions is provided in this packet.

Jane Halverson moved to approve the Administrator’s Report. Mary Jo Rozmenoski seconded the motion. Motion carried.

ADJOURN TO CLOSED SESSION UNDER WI STATUTE 19.85 (1) [c] FOR DISCUSSION ON AGENCY ADMINISTRATOR CONTRACT

Jim Welander moved to go into closed session. Jane Halverson seconded the motion. Roll call vote was taken: Kevin Bauman - aye; Dawn Comeau - absent; Larry Cyrus - aye; Jane Halverson - aye; Julie Meyers - aye; Aaron Nemecek - aye; Gerald Roethel - aye; Mary Jo Rozmenoski - aye; Sarah Staff

- aye; Jim Wright - aye; and David Amundson - aye. Motion carried. Adjourned to closed session at 8:40 pm

RECONVENE TO OPEN SESSION

Kevin Bauman moved to return to open session. Jim Wright seconded the motion. Roll call vote was taken: Kevin Bauman -aye ; Dawn Comeau - absent; Larry Cyrus - aye; Jane Halverson - aye; Julie Meyers - aye; Aaron Nemecek - aye; Gerald Roethel - aye; Mary Jo Rozmenoski - aye; Sarah Staff - aye; Jim Wright - aye; and David Amundson - aye. Motion carried. Returned to open session at 8:47 p.m.

REPORT OUT

Jane Halverson moved to change language in administrator's contract (under item J.) Julie Meyers seconded the motion. Motion carried.

BOARD OF CONTROL MEMBER INPUT/CRACKER BARREL

- Update regarding the Enterprise Contract – with the student caseload change and the anticipated mileage usage – it was determined to go with 5 vehicles at this time with an expected August delivery.

ADJOURNMENT

Next meeting will be August 7, 2019 at 7 p.m. at Castle Hill Supper Club, N9581 US Highway 12, Merrillan, WI 54754.

Jane Halverson moved that the meeting adjourn. Kevin Bauman seconded the motion. Motion carried. The meeting adjourned at 8:55 p.m.

Respectfully submitted,
Cheryl Gullicksrud