

COOPERATIVE EDUCATIONAL SERVICE AGENCY #4

The Board of Control met on Wednesday, September 4, 2019 at CESA #4, 923 East Garland Street, West Salem, Wisconsin. Chairman Dave Amundson called the meeting to order at 7:10 p.m.

Board Members Present: David Amundson, Kevin Bauman, Dawn Comeau, Larry Cyrus, Julie Meyers, Gerald Roethel, Sarah Staff and Jim Wright.

Excused: Jane Halverson, Aaron Nemec, Mary Jo Rozmenoski

Also present: Cheryl Gullicksrud, Wayde Pollock, and Michelle Kotek

PUBLIC INPUT - none

APPROVAL OF MEETING AGENDA

Sarah Staff moved to approve the meeting agenda as distributed. Dawn Comeau seconded the motion. Motion carried.

READING AND APPROVAL OF AUGUST MEETING MINUTES

Dawn Comeau moved to approve the meeting minutes of the August 7, 2019 meeting. Jim Wright seconded the motion. Motion carried.

APPROVE VOUCHERS AND FINANCIAL STATEMENT FOR THE MONTH OF AUGUST

Dawn Comeau moved to approve the vouchers and financial statement for the month of August. Sarah Staff seconded the motion. Motion carried.

NEW BUSINESS

SECOND READING AND APPROVAL OF AMENDED POLICIES #4501 USE OF AGENCY VEHICLES AND #4502 PERSONAL VEHICLE USE

Dawn Comeau moved to approve policies #4501 Use of Agency Vehicles and #4502 Personal Vehicle Use. Sarah Staff seconded the motion. Motion carried.

APPROVE PERSONNEL CONTRACT

Julie Meyers moved to approve personnel contracts for Samantha Richardson, Paraeducator for the Vision program (180 days). Dawn Comeau seconded the motion. Motion carried.

AGENCY ADMINISTRATOR'S REPORT TO THE BOARD

- WASB Regional Meeting – October 22 at Black River Falls High School
- Wisconsin Rural Schools Alliance Conference – October 28-29, Glacier Canyon Lodge Conference Center, Wisconsin Dells.
- Paraprofessional Summit held on August 20 and 21 was attended by 130 staff members. Thank you to West Salem Elementary School for hosting.
- Official notice has been received from DPI that CESA #4's 2019-20 Gifted and Talented grant application has been approved for \$30,000.

- Current School Improvement Director Laura Veglahn and retired Director Billie Finco were recently acknowledged in a national edReports publication for their efforts last year to address the need for better methods in the selection of curricular materials. A copy of the article is included in this packet.
- The six new leased vehicles, five Hyundai Sante Fe SUVs and one Dodge Grand Caravan have arrived. Four of the SUVs has been assigned to employees, one is available for check out to all employees, and the van replaces the current vehicle used to complete van service deliveries.
- The financial software system roll over to the new program, Qmlative, was completed the third week of August. Accounting staff continue to work with the support team technicians to complete adjustments needed to make the system fully functional.
- Summer storms and last winter's weather caused one of the trees in the lawn to split down the middle. A lawn service company was hired to remove the fallen tree as well as a large bush and tree that were also failing.
- Air conditioning update –insurance check received

Dawn Comeau approved the Agency Administrator's Report. Jim Wright seconded the motion. Motion carried.

FUTURE AGENDA ITEMS

Discussion on the long range planning document.

ADJOURNMENT

Kevin Bauman moved to adjourn. Sarah Staff seconded the motion. Motion carried. Adjourned at 7:53 pm.

Next meeting: Wednesday, October 2, 2019 at 7 p.m. at Westview Inn, West Salem.

Respectfully submitted,
Cheryl Gullicksrud