

COOPERATIVE EDUCATIONAL SERVICE AGENCY #4

The Board of Control met on Wednesday, July 8, 2020 at the CESA #4 Office, 923 East Garland Street, West Salem, Wisconsin.

Chairman Dave Amundson called the meeting to order at 6:30 p.m.

Board Members Present: David Amundson, Kevin Bauman, Dawn Comeau, Larry Cyrus, Jane Halverson, Julie Meyers, Gerald Roethel, Mary Jo Rozmenoski, and Jim Wright.

Excused: Aaron Nemecek and Sarah Staff

Also present: Dr. Kehl Arnson, Wayde Pollock, and Michelle Kotek

PUBLIC INPUT

None

APPROVAL OF MEETING AGENDA

Jane Halverson moved to approve the meeting agenda with the addition 7.e. Approval of Auditor. Dawn Comeau seconded the motion. Motion carried.

READING AND APPROVAL OF JUNE 3, 2020 MEETING MINUTES

Julie Meyers moved to approve the meeting minutes of the June 3, 2020 meeting. Dawn Comeau seconded the motion. Motion carried.

APPROVE VOUCHERS AND FINANCIAL STATEMENT FOR THE MONTH OF JUNE

Jane Halverson moved to approve the vouchers and financial statement for the month of June 2020. Dawn Comeau seconded the motion. Motion carried.

APPROVE RESIGNATION

Jane Halverson moved to approve the resignation of Laura Confer, part-time school social worker for Bangor and Norwalk-Ontario-Wilton. Dawn Comeau seconded the motion. Motion carried.

DISCUSSION AND FIRST READING OF NEOLA POLICY ADOPTION

Dr. Arnson discussed the process that has been done earlier this spring between Cheryl Gullicksrud, CESA Administrator and Steve La Valle, Neola representative on moving the current CESA #4 policies into the Neola Framework while checking to be sure if changes needed to be made to bring them up to date with any current legal recommendations. The Board can request to have Neola access to review the current drafts. The plan would be to bring them to the August meeting for a second reading and adoption as a whole for a starting point going forward.

AGENCY ADMINISTRATOR TRANSITION PLAN

Dr. Arnson reviewed the transition plan that was included in the board's packet.

COVID 19/SUMMER WORK PLAN

CESA #4 will monitor the Coulee Compass that the La Crosse County Health Department maintains. Currently a handful of employees are working from the CESA #4 office while others are working remotely.

APPROVAL OF AUDITOR

Wayde distributed a handout showing the previous three years of Audit Costs and the proposed amounts from Johnson Block for the fiscal years of 2019-20 (\$9,100); 2020-21 (\$9,400) and 2021-22 (\$9,700). Mary Jo Rozmenoski moved to approve the 3 year audit proposal with Johnson Block. Dawn Comeau seconded the motion. Motion approved.

AGENCY ADMINISTRATOR'S REPORT TO THE BOARD

CESA 4 Activities and Regional News

1. CESA 4 Superintendents did not meet for our standard weekly meetings over the July 4th holiday. Meetings will resume next week in alignment with the next statewide meeting on Tuesday, July 14, where attendees will include Mike Thompson, Deputy State Superintendent, and Dave Anderson, WIAA Executive Director. Our CESA 4 meeting follows the statewide meeting so that we can discuss any developments together as a region.
2. CESA 4 Superintendents agreed to hold PAC meetings in person as usual this fall with the added option for Superintendents to Zoom-in if needed -- we respect that each district may need to respond to changes within their own communities that effects their in-person meeting rules. I have begun meeting with individual directors, and we are scheduling in-person training meetings this fall. We are exercising flexibility in our approach, but our goal will be to support in-person meetings augmented with a virtual option -- such as Zoom.
3. Cheryl and I met on several occasions for planning and transition. We have effectively added the many professional accounts and contact lists as well as set up continuing communication. We determined that we will continue to have staff work in the manner that they have for the past several weeks. Many work remotely and check the agency schedule when they are working here to avoid crowding. We will enforce healthy social distancing practices such as frequent hand washing and masking in the common areas and when working closely where appropriate distancing is not possible. Employees are welcome to work at their stations without masking when properly distanced. Our plan is to encourage in-person meetings here this fall and to augment with a virtual option when possible.
4. Summer projects are moving forward. Badger Basement Systems will be completing repair work in our copy room floor. We anticipate that the crack will be repaired and new carpeting installed in mid-August for an estimated \$3,000. We did have some water leaking near the front entrance with the rain this week. We have scheduled Ledegar Roofing to review the issue and estimate repairs. The preliminary set up work for the new phone system has been started; the full installation will be completed over the next few weeks.

5. Wayde and I met with Tim from Fleet Management and reviewed the car leasing report update from the spring. Even though we did not have as much travel as we had planned through the end of year, we were pleased with the information relative to our projections. We are satisfied with the program at this time and will continue through next year. We will review the program periodically and determine if any adjustments to scheduled use need to be made.

State and National News

6. DPI released the first version of the Education Forward – guidelines for returning to school this fall. The release caused some confusion with some details; for example, the document refers to a 4-day school week but not a 5-day option, this is just an oversight. The document also made a statement recommending a 10 to 1 student to teacher ratio. This was also quickly softened to emphasize that these are intended as guidelines not regulations. DPI promises to address questions we raised and include them in bi-weekly updates.

Our region includes an information collaboration of 7 counties that publishes the Coulee COVID-19 Compass Dashboard <https://lacrossecounty.org/covid19compass> with public health updates each Wed. for the region and each county. The Superintendents see this as a step forward in shared guidance that can help us have some common approaches to our district planning and response systems. This will continue to be a topic for our PAC meetings where we are keeping running notes of our plans and ideas.

Julie Meyers approved the Agency Administrator's Report. Dawn Comeau seconded the motion. Motion carried.

Future Board of Control Agenda Items -- August

Election of Board Officers

Annual Meeting August 5: Kaye Hendrickson has accepted our invitation to be our presenter for the meeting. This is the Draft Agenda for planning: "Education Forward: Navigating the New Learning Environments of Fall 2020"

- the basics of pp. 11-17 of DPI's *Education Forward*
- intro to Blended Learning Environments and the agility to move between different delivery models
- what's already being done (different types of training we are providing already)
- what CESA #4 has to offer teachers and administrators in this effort moving forward

ADJOURNMENT

Julie Meyers moved to adjourn. Jane Halverson seconded the motion. Motion carried. Adjourned at 7:14 p.m.

Next meeting: Wednesday, August 5, 2020 at 6:30 p.m. Annual Convention and Organizational Meeting to immediately follow

Respectfully submitted,
Michelle Kotek