

## **COOPERATIVE EDUCATIONAL SERVICE AGENCY #4**

The Board of Control met on Wednesday, August 5, 2020 at CESA #4, 923 East Garland Street, West Salem, Wisconsin.

Chairman Dave Amundson called the meeting to order at 7:15 p.m.

Board Members Present: Dave Amundson, Kevin Bauman, Dawn Comeau, Larry Cyrus, Jane Halverson, Julie Meyers, Aaron Nemec, Gerald Roethel, and Jim Wright

Members Excused: Sarah Staff, Mary Jo Rozmenoski

Also present: Dr. Kehl Arnson, Wayde Pollock and Michelle Kotek

### **PUBLIC INPUT**

None

### **APPROVAL OF MEETING AGENDA**

Julie Meyers moved to approve the agenda as distributed. Dawn Comeau seconded the motion. Motion carried.

### **ADMINISTER OATH OF OFFICE TO BOARD MEMBERS**

Dawn Comeau, La Crosse School District; Kevin Bauman, Norwalk-Ontario-Wilton School District and Larry Cyrus, Cochrane-Fountain City School District signed their individual Oaths of Office for their upcoming 3 year terms.

### **NOMINATION OF TEMPORARY CHAIRPERSON**

Dawn Comeau moved to nominate David Amundson as temporary Chair to conduct the election of board officers. Other nominations were called for from the floor. Jane Halverson moved to close nominations and elect David Amundson as Temporary Chairperson. Jim Wright seconded the motion. Motion carried unanimously.

### **NOMINATION/ELECTION OF CHAIRPERSON**

Kevin Bauman moved to nominate David Amundson as Chairperson of the Board of Control. Other nominations were called for from the floor. Julie Meyers moved to close nominations and elect David Amundson as Chairperson. Jane Halverson seconded the motion. Motion carried unanimously.

### **NOMINATION/ELECTION OF VICE-CHAIRPERSON**

Jane Halverson moved to nominate Kevin Bauman as Vice-Chairperson of the Board of Control. Other nominations were called for from the floor. Jim Wright moved to close nominations and elect Kevin Bauman as Vice-Chairperson. Dawn Comeau seconded the motion. Motion carried unanimously.

### **NOMINATION/ELECTION OF TREASURER**

Dawn Comeau moved to nominate Jane Halverson as Treasurer of the Board of Control. Other nominations were called for from the floor. Jim Wright moved to close nominations and elect Jane Halverson as Treasurer. Dawn Comeau seconded the motion. Motion carried unanimously.

**APPROVAL OF MEETING MINUTES**

Dawn Comeau moved to approve the minutes of the July 8, 2020 meeting. Jane Halverson seconded the motion. Motion carried.

**OFFICIAL DEPOSITORY FOR 2020 – 2021 FISCAL YEAR**

Julie Meyers moved to approve Union State Bank of West Salem as the Official Depository for the 2020-21 fiscal year. Dawn Comeau seconded the motion. Motion carried.

**AUTHORIZE AGENCY ADMINISTRATOR AS CUSTODIAN OF RECORDS UNDER 116.035 OF WI STATE STATUTES**

Dawn Comeau moved that the CESA #4 Agency Administrator be authorized as the Custodian of CESA #4 records under 116.035 of the Wisconsin State Statutes. Aaron Nemecek seconded the motion. Motion carried.

**APPROVAL OF VOUCHERS AND FINANCIAL STATEMENT FOR JULY**

Dawn Comeau moved to approve the vouchers and financial statement for July as presented. Jane Halverson seconded the motion. Motion carried.

**APPOINTMENT OF THE WASB DELEGATE AND ALTERNATE**

Jane Halverson moved to appoint Dave Amundson as the WASB Delegate for 2020-21. Julie Meyers seconded the motion. Motion carried. Jane Halverson moved to appoint Dawn Comeau as the WASB alternate delegate. Julie Meyers seconded the motion. Motion carried. (WASB State Convention is January 20-22, 2021.)

**SELECT/APPROVE OF MEETING DATES AND TIMES FOR 2020-21 BOARD OF CONTROL MEETINGS**

Dawn Comeau moved to approve the Board of Control meetings for the first Wednesday of the month at 6:30 p.m. Jim Wright seconded the motion. Motion carried.

**SECOND READING AND APPROVAL OF NEOLA POLICY ADOPTION**

Dawn Comeau moved to approve the second reading and adoption of the Neola Policies. Jane Halverson seconded the motion. Motion carried.

**AGENCY ADMINISTRATOR’S REPORT TO THE BOARD**

**CESA 4 Activities and Regional News**

1. CESA 4 Superintendents met yesterday after hearing from State leaders Mike Thompson, Deputy State Superintendent, and Jon Bales, WASDA Executive Director. Discussion included topics sparked by the Governor’s Face Coverings rule. The rule did not change a great deal for school districts, we believe that perhaps all of our districts support face coverings to varying degrees and in specific environments. School districts throughout the state and CESA 4 region are releasing formal back-to-school plans as their Boards are meeting to review and approve them. More specifics were promised within the next week to ten days regarding some of the potential regulatory relief in the form of waivers for districts similar to the end of the year waivers offered.

We follow the statewide meeting each time with our “PAC Chat” meeting of CESA 4 Superintendents. We use this time to discuss any developments together and share questions,

concerns, successes and challenges. Districts shared plans for the opening of schools, and we will continue to do so as a number of our districts have approved definitive plans for the start of school, prospective percentages of families selecting to attend school virtually, and budgeting approaches for the year. I also shared communication templates from the Donovan Group, and the link for the last state legal webinar because a number of our Superintendents were not able to attend.

The staff have been making impressive changes to our training plans based on the need for virtual options. We have held virtual training for love and Logic, and Project-Based Learning. Those were each very successful, and we continue to improve our plans for the upcoming Para Professional Summit, Leading for Learning, and many more. We have also confirmed the continuation of our van delivery routes again starting the last week in September in coordination with Western Technical College.

2. Summer projects are moving forward. Badger Basement Systems will be completing repair work in our copy room floor on August 14<sup>th</sup>. We anticipate that the crack will be repaired and new carpeting installed for approximately \$3,000. We did have some water leaking near the front entrance with the heavy rain the week of our last meeting. We had Ledegar Roofing remove the damaged shingles and plywood to the section above the main entrance, and replace with new plywood and shingles. They also found water damage along the metal seams requiring them to remove the old caulk and apply new caulk to properly seal the area. The project cost was \$3,781.92. We are planning to have Ledegar check the caulk for the rest of the building, which is visibly in need of similar repair, and provide us with an estimate for those repairs. The preliminary set up work for the new phone system has been started; the full installation is scheduled for August 10. We will plan training for the staff on the new system.
3. With input from staff, I completed our “[CESA 4 COVID-19 Action Plan](#)” that provides guidance and expectations for our staff and the districts we support. Our intention is to provide clear guidance for our staff to help keep the safe and healthy, and to provide information to the districts we support about our standards and expectations. I shared our plan with the Superintendents in our Pac Chat and told them specifically that our CESA 4 staff, while working in any district, will strive to follow the expectations and guidelines in that district. I asked Superintendents to include our staff in their communications so that they can align their practices with each district that they serve.

### **State and National News**

4. We have not had an update from DPI on the first version of the Education Forward – guidelines for returning to school this fall. Superintendents from around the state are asking for more definitive guidance from law makers, WIAA and County Health Departments. The focus nationally has been on the return to school, and we will all be watching for reports or successes or challenges that we can learn from and use for our planning in Wisconsin. The Face Covering order from the Governor is helping those districts who are requiring face coverings.

Our region continues to look to the Coulee COVID-19 Compass Dashboard <https://lacrossecounty.org/covid19compass> for public health updates each week for the region and each county. The Superintendents see this as a step forward in shared guidance that can help us have some common approaches to our district planning and response systems, but are

still expressing frustration over communication. As I stated earlier, this will continue to be a topic for our PAC meetings where we are keeping running notes of our plans and ideas.

Jane Halverson moved to approve the Administrator's Report. Dawn Comeau seconded the motion. Motion carried.

**BOARD OF CONTROL MEMBER INPUT/CRACKER BARREL**

None

**ADJOURNMENT**

Next meeting will be Wednesday, September 2, 2020 at 6:30 p.m. at CESA #4.

Jane Halverson moved that the meeting adjourn. Dawn Comeau seconded the motion. Motion carried. The meeting adjourned at 8:10 p.m.

Respectfully submitted,  
Michelle Kotek