

## COOPERATIVE EDUCATIONAL SERVICE AGENCY #4

The Board of Control met on Wednesday, September 2, 2020 at the CESA #4 Office, 923 East Garland Street, West Salem, Wisconsin.

Chairman Dave Amundson called the meeting to order at 6:30 p.m.

Board Members Present: David Amundson, Dawn Comeau, Larry Cyrus, Julie Meyers, Aaron Nemec, Gerald Roethel, Mary Jo Rozmenoski, and Jim Wright.

Board Members Present Via Zoom Connection: Jane Halverson and Sarah Staff

Excused: Kevin Bauman

Also present: Dr. Kehl Arnsen, Erin Hansen, Wayde Pollock, Laura Veglahn and Michelle Kotek

### **PUBLIC INPUT**

None

### **APPROVAL OF MEETING AGENDA**

Dawn Comeau moved to approve the meeting agenda as distributed. Julie Meyers seconded the motion. Motion carried.

### **PRESENTATION: ERIN HANSEN AND LAURA VEGLAHN VIRTUAL PROFESSIONAL DEVELOPMENT FOR ALL DISTRICTS: PARAPROFESSIONAL SUMMIT AND LEADING FOR LEARNING**

The Paraprofessional Summit held August 20 and 21<sup>st</sup> was well attended with over 140 paraprofessionals attending virtually. The presenters were in person at CESA #4 speaking to the attendees using the Zoom webinar platform. A new option that was offered this year was the District Licensing purchase that provided access to recorded sessions that could be used throughout the year for professional development opportunities. The keynote presenters were Tasha Schuh and Jesse Horn. Breakout session topics included: mental health, serving at-risk students, sign language, Title I, technology, supporting reading and math, transition back to school during Covid19, Love and Logic, managing challenging behaviors, paraprofessionals role and responsibility, autism, supporting non-verbal students, and mindfulness and self care. Using Google Slides provided the ability for closed captioning. The lessons learned after feedback and reflection were that there was a strong desire from paraprofessionals to be face to face for 2021. They missed the camaraderie of other support staff and a few had some technology challenges getting connected to the Zoom. It's important to have the paraprofessionals feel valued as part of the educational team in a district. By providing the virtual option there are extra costs incurred for purchasing the technology platform to cover the larger audience and utilizing support staff for helping to monitor questions that come up from participants during the event, and in editing the recording for future use.

Leading for Learning Series was held 2 days August 18 and 19 with eleven districts participating. The Department of Public Instruction redesigned the topic to address equity and teaching and learning in a pandemic. Three additional sets of days will be delivered:

- October 6/7 – Plan and deliver high-quality, standards-based instruction
- January 12/13 – Plan and use Assessment of and for learning
- April 6/7 – Use reflection and data to communicate about learning and to plan forward.

### **READING AND APPROVAL OF AUGUST 5 ORGANIZATIONAL MEETING MINUTES**

Dawn Comeau moved to approve the meeting minutes of the September 2, 2020 meeting. Aaron Nemec seconded the motion. Motion carried.

### **APPROVE VOUCHERS AND FINANCIAL STATEMENT FOR THE MONTH OF AUGUST**

Julie Meyers moved to approve the vouchers and financial statement for the month of August. Mary Jo Rozmenoski seconded the motion. Motion carried.

### **COVID19 ACTION PLAN UPDATE**

Kehl discussed the plan with both the itinerant and inhouse staff at their back to school meetings. A flowchart showing the protocol and process of reporting when either an employee or a member of their household has been exposed to the virus.

### **STATUS OF SCHOOL SOCIAL WORKER POSITION**

After the departure of our previous School Social Worker, we also had a district cut their days with us. I sent a marketing message to our Superintendents promoting our School Social Worker service. We have three districts interested and we are hopeful that we can get a little more interest and rehire a qualified applicant for the districts.

### **AGENCY ADMINISTRATOR'S REPORT TO THE BOARD**

CESA 4 Activities and Regional News

- We continue to follow the statewide meeting each time with our “PAC Chat” meeting of CESA #4 Superintendents. The next Chat will be this Friday. We use this time to discuss any developments together and share questions, concerns, successes and challenges. Districts shared plans for the opening of schools, and we will continue to do so as a number of our districts have approved definitive plans for the start of school, prospective percentages of families selecting to attend school virtually, and budgeting approaches for the year.
- We have also begun running our van delivery routes last week in coordination with Western Technical College and it is going well. Once the school year is underway, we will be delivering less frequently, only once a week rather than our past practice of twice a week. This will be monitored and adjusted if the need increases or declines.
- Our new phone system is up and running, and we are learning the features. Some of the most appreciated features include voicemail to email, call forwarding, and an App that allows us to use our computer or cell phone to mimic our offices phones. This protects our staff's personal information by showing their professional information instead.
- We held our Welcome Back to the new School Year Staff Meeting this morning. We reviewed these topics together and had some very engaging discussions and shared solutions with one another to help our professional learning and growth.
- As you heard from Erin and Laura tonight, the staff have been making impressive changes to our training plans based on the need for virtual options. Those were each very successful, and we continue to improve our plans for the upcoming events.

Dawn Comeau moved to approve the report. Mary Jo Rozmenoski seconded the motion. Motion carried.

**OTHER**

Mary Jo Rozmenoski reminded the group of the WASB Region 6 Fall meeting to be held virtually this year and looking for interested candidates to serve as a resolutions committee representative. Dawn Comeau expressed interest.

**ADJOURNMENT**

Dawn Comeau moved to adjourn. Julie Meyers seconded the motion. Motion carried. Adjourned at 7:40 p.m.

Next meeting: Wednesday, October 7, 2020 at 6:30 p.m.

Respectfully submitted,  
Michelle Kotek