

## **COOPERATIVE EDUCATIONAL SERVICE AGENCY #4**

The Board of Control met on Wednesday, March 4, 2026 at Badger Crossing, 909 Front Street, West Salem. Chair Catherine Griffin called the meeting to order at 7:20 p.m.

Board Members Present: Jim Bagniewski, Kevin Bauman, Micaela Conlon-Bue, Sara Cook, Larry Cyrus, Cindy George, Catherine Griffin, Dan Kotek, Julie Meyers, Lindsay O’Hair, and Gerald Roethel.

Excused: Ryan Stubrud

Also present: Paul Fischer, Wayne Pollock, and Michelle Kotek

### **PUBLIC INPUT**

None

### **APPROVAL OF MEETING AGENDA**

Cindy George moved to approve the agenda as distributed. Julie Meyers seconded the motion. Motion carried.

**BOARD MEMBER RECOGNITION:** Gerald Roethel, Westby was recognized for his ten years of service to the CESA Board of Control.

**OATH OF OFFICE:** Paul administered the oath of office to Dan Kotek, Westby School Board member.

### **READING AND APPROVAL OF FEBRUARY 4, 2026 MEETING MINUTES**

Cindy George moved to approve the minutes of the February 4, 2026 meeting. Micaela Conlon-Bue seconded the motion. Motion carried.

### **APPROVAL OF VOUCHERS AND FINANCIAL STATEMENT FOR FEBRUARY**

Julie Meyers moved to approve the vouchers and financial statement for February. Micaela Conlon-Bue seconded the motion. Motion carried.

### **NEW BUSINESS**

#### **CESA 4 Strategic Plan Review**

Paul discussed the handout and will share updates as they are done.

#### **Health Insurance Utilization Update**

Paul reviewed the latest utilization report for the health insurance claims through January 2026 for the self-funded plan.

## **AGENCY ADMINISTRATOR'S REPORT TO THE BOARD – PAUL FISCHER**

### **CESA 4 Activities and Regional News**

1. Dr. Underly visited our region on Monday, February 23rd as part of Career and Technical Education month. The DPI team asked me to attend and accompany Dr. Underly during her visit. We began her visit at Midwest Mill and Casework, where they showcased a student who has been working there as part of the Youth Apprenticeship program. We then moved on to Holmen High School where Dr. Mueller showcased numerous programs that are happening throughout the high school. We visited the school store and coffee shop, the Maroon Mug, and were able to see students engaged first hand in a variety of Tech Ed related fields. The interest and excitement the students shared when discussing their projects, along with the opportunities they now have because of CTE, was encouraging to see. Dr. Underly will be visiting the area again on Friday, March 13th, where she will be attending our PAC meeting at CESA 4. During her visit, she will be sharing more information about the Department of Public Instructions reorganization, as well as the various initiatives they are working on that will be rolled out in the coming months.
2. New Board Member gathering and Annual Meeting: The WASB new school board member gathering at CESA 4 has officially been scheduled for Thursday, April 23, from 7:00-9:00 p.m. We highly encourage new board members that are elected in April, to attend the meeting. Additional details regarding the New Board Member gathering should be coming soon on the WASB website. No registration is required.

The CESA 4 annual meeting is set to be held on Wednesday, June 3, 2026. I have scheduled CESA 4 Director of Special Education, Tracy Hogden, and two of her coaches Erin Hansen and Dawn Tauscher, to present on the Special Education Teacher Induction Program. This program has been a great support for the new special education teachers in our region. They will be sharing the work that they do, as well as the impact they have seen in terms of being able to support new special education teachers.

3. As of this writing, I, along with some of the directors, have met with 8 of our 26 CESA 4 districts in regards to the CESA 4 service catalog. The meetings have been very productive and great conversations are taking place. Once again, it has been great having the directors along on the visits. Based on our Strategic Planning work, we continue to work towards having long term plans for each of our districts so that the work they are doing is continuous, and not just one and done. We continue to strengthen relationships with districts that have not historically been heavy users of CESA 4 services. There are many barriers that impact districts and we continue to meet them where they are at to provide the best service possible.
4. We recently received word from Enterprise regarding the 9 vehicles that were traded in. All of the vehicles have been resold. We ended up receiving 9% more on the trade-ins compared to what was originally quoted when the vehicles were

purchased. It isn't a large amount, but we are happy with the customer service and follow through we received throughout this trade in and purchasing process.

Julie Meyers approved the Administrator's Report as presented. Micaela Conlon-Bue seconded the motion. Motion carried.

**CRACKER BARREL**

None

**FUTURE AGENDA ITEMS**

Dental Insurance  
Audit Report

**ADJOURNMENT**

Cindy George moved the meeting adjourn. Micaela Conlon-Bue seconded the motion. Meeting adjourned at 8:15 p.m.

Next meeting: Wednesday, April 1, 2026 at 6:30 p.m. at CESA 4 in West Salem.

Respectfully submitted,  
Michelle Kotek