

COOPERATIVE EDUCATIONAL SERVICE AGENCY #4

The Board of Control met on Wednesday, September 2, 2009 at CESA #4, 923 East Garland Street, West Salem, Wisconsin.

Chairman David Amundson called the meeting to order at 7:20 p.m.

Board Members Present: David Amundson, Marlane Anderson, Curt Brieske, Donald Forsting, Errol Kindschy, Steve Kopp, Julie Meyers, Jo Ressie, and Amanda Running.

Absent: Doug Muller and Dave Smikrud

Also present: Guy Leavitt and Michelle Kotek, Dave De Young.

APPROVAL OF MEETING AGENDA

Errol Kindschy moved to approve the agenda as distributed. Curtis Brieske seconded the motion. Motion carried.

PUBLIC INPUT - None

RESOLUTION AUTHORIZING EXECUTION OF AN AMENDED AND RESTATED LEASE AGREEMENT WITH THE VILLAGE OF WEST SALEM, WISCONSIN

David DeYoung, Senior Vice President with Stifel, Nicolaus and Company discussed the history of the CESA #4 building debt and reviewed the summary of the proposed Financing Terms through First National Bank of Bangor. CESA #4 is proposing to refinance remaining building debt in the amount of \$501,400.00 with a continued lease agreement through the Village of West Salem.

Steve Kopp moved to approve the resolution. Don Forsting seconded the motion. A roll call vote was taken to approve the issuance \$501,400 in Mortgage Lease Revenue Bonds through the Village of West Salem: David Amundson - aye; Marlane Anderson - aye; Curtis Brieske - aye; Don Forsting - aye; Errol Kindschy - aye; Steve Kopp - aye; Julie Meyers - aye; Doug Muller - absent; Jo Ressie - aye; Amanda Running - aye; and David Smikrud - absent. Motion carried.

APPROVAL OF MEETING MINUTES

Curtis Brieske moved to approve the minutes of the July 1, 2009 meeting. Marlane Anderson seconded the motion. Motion carried.

APPROVAL OF VOUCHERS

Jo Ressie moved to approve the vouchers for the months of July and August 2009 as presented. Julie Meyers seconded the motion. Motion carried.

NEW BUSINESS

GRANT AWARDS APPROVAL

Errol Kindschy moved to approve the following grant awards: Peer Review and Mentoring Grant (\$18,000); Enhancing Education Through Technology Grant (\$120,000); Gifted and Talented (\$4,826); and ATODA Network and Supplemental Grant (\$75,000). Steve Kopp seconded the motion. Motion carried.

APPROVE PERSONNEL CONTRACTS

Don Forsting moved to approve personnel contracts for Carole Anderson, Webmaster/Program Assistant; Sharon Carlson, part-time Itinerant Teacher of the Deaf and Hard of Hearing; and Tammy Case, Itinerant Teacher of the Visually Impaired. Amanda Running seconded the motion. Motion carried.

APPROVAL OF 2009 – 2010 AGENCY GOALS

Marlane Anderson moved to approve the four 2009 – 2010 Agency Goals

- Enhance Internal Teamwork
- Agency Growth and Fiscal Stability
- Continue to review, modify and create agency policies and procedures
- Conduct and Internal Agency Planning Process.

The Jo Ressie seconded the motion. Motion carried.

SECOND READING AND APPROVAL OF PERSONNEL AND FISCAL MANAGEMENT POLICIES

Errol Kindschy moved to approve the second reading and approval of the following policies:

- Certification 3001
- Employment Status 3002
- Office Work Schedule 3004
- Employee Compensation 3005
- Employee Hiring 3006
- Criminal Background Check 3007
- Health Examination 3008
- Eligibility of Benefits 3100
- Health Insurance 3101
- Dental Insurance 3102
- Life Insurance 3103
- Wisconsin State Retirement 3104
- Unused Sick Leave Retirement Benefit 3105 (renumber only- approved June 6, 2007)
- Compensatory Time 3106
- Supplemental Benefits 3107
- Sick Leave 3201
- Bereavement Leave 3203
- Personal Leave 3204
- Un-Paid Leave/Educational Leave 3205
- Jury Duty 3206
- Holidays 3207
- Vacation 3208
- Staff Dress 3310
- Personnel Records 3311
- Publication/Creation of Materials 3401
- Worker's Compensation 3501
- Use of Agency Credit Cards 4302
- Use of Agency Vehicles 4501
- Personal Vehicle Use 4502
- Lodging Expense 4503
- Meal Expense Reimbursement 4504
- Payroll Days 4601
- Monthly Expense Reimbursement 4603

Steve Kopp seconded the motion. Motion carried.

MOTION FOR SALE OF 2005 CHRYSLER TOWN AND COUNTRY VAN

Motion was made by Julie Meyers to authorize Guy Leavitt to sell the 2005 Chrysler Van. Curt Brieske seconded the motion. Motion carried.

AGENCY ADMINISTRATOR'S REPORT TO THE BOARD

- Purchase price of the 2009 Dodge Van was \$17,080.00 – incentives changed effective July 1st. Original bid was \$16,500 thru 6/30/2009. Thus, van was an additional \$432 plus applicable fees.
- CESA Networking Update – the Response to Intervention Statewide Coordinator has been offered a position. Details for the contract need to be worked out.
- 2000 Series Policies were distributed to Board members for their review with discussion and the first reading of them scheduled for the October 7th Board meeting.
- Sparta Consortium STEM (Systemically Improving Student Academic Achievement in Math and Science). The Math and Science partnership grant is intended to increase the academic achievement of students by enhancing the content knowledge and teaching skills of classroom teachers. The nine school district consortium partners are also utilizing UW-Stout and Western Technical College as partners in higher education.
- Washburn Academy will look at some changes for the summer 2010 professional development offerings.
- Mr. Leavitt provided reflections on the CESA #4 2008 – 2009 Goals with their outcomes.
- Board Outreach – October 22, 2009 from 7 – 9 pm Attorney Steve Weld, from Weld, Riley, Prenn and Ricci.
- Mr. Leavitt reviewed the results of the Internal Survey conducted by School Perceptions. Culture was a reoccurring theme that came through.
- Three school districts received grant money for the purchase of fresh fruit for their food service programs: Independence (\$10,140); La Crosse – Franklin (\$9,186); and La Farge (\$6,125).
- An H1N1 Update will be given to superintendents at the September 8th PAC Meeting from officials from the Jackson and La Crosse County Health Departments.
- CESA #4 has added the various H1N1 links to its website with the various school district links as well.
- Compiled school meal prices for school superintendents.

BOARD OF CONTROL MEMBER INPUT/CRACKER BARREL

- Consensus Bargaining

FUTURE AGENDA ITEMS

- National School Board Attendance – Chicago, April 2010

OTHER

Next meeting: Wednesday evening, October 7, 2009 at 7 p.m. at Riverview Inn, North Bend. Jo Ressie moved that the meeting adjourn. Marlane Anderson seconded the motion. Motion carried.

The meeting adjourned at 8:40 p.m.

Respectfully submitted,
Guy Leavitt