

COOPERATIVE EDUCATIONAL SERVICE AGENCY #4

The Board of Control met on Wednesday, November 4, 2009 at CESA #4, West Salem, Wisconsin.

Chairman David Amundson called the meeting to order at 7:20 p.m.

Board Members Present: David Amundson, Curt Brieske, Kristi Hanson, Errol Kindschy, Julie Meyers, Doug Muller, Jo Ressie, Amanda Running and David Smikrud.

Absent: Marlane Anderson and Steve Kopp.

Also present: Guy Leavitt and Michelle Kotek.

Guy Leavitt administered the oath of office to Kristi Hanson, Alma Center-Humbird-Merrillan. Krisiti replaces Don Forsting from Alma Center-Humbird-Merrillan on the Board of Control.

PUBLIC INPUT

None

APPROVAL OF MEETING AGENDA

Dave Smikrud moved to approve the agenda. Errol Kindschy seconded the motion. Motion carried.

Guy Leavitt administered the oath of office to Kristi Hanson, Alma Center-Humbird-Merrillan. Krisiti replaces Don Forsting from Alma Center-Humbird-Merrillan on the Board of Control.

APPROVAL OF MEETING MINUTES

David Smikrud moved to approve the minutes of the October 7, 2009 meeting. Julie Meyers seconded the motion. Motion carried.

APPROVAL OF VOUCHERS

Jo Ressie moved to approve the vouchers for October as presented. Julie Meyers seconded the motion. Motion carried.

NEW BUSINESS

POSITIVE BEHAVIOR INTERVENTION AND SUPPORTS (PBIS) PRESENTATION

Mary McKee and Colleen Mulder gave an overview of the program and the services available to school districts. Improving student academic and behavior outcomes is about ensuring all students have access to the most effective and accurately implemented instructional and behavioral practices and interventions possible. The program provides an operational framework for achieving these outcomes. PBIS is NOT a curriculum, intervention, or practice, but IS a decision making framework that guides selection, integration, and implementation of the best evidence-based academic and behavioral practices for improving important academic and behavior outcomes for all students.

REVIEW THE 2008 – 2009 AUDIT REPORT – VIG and ASSOCIATES

Mike Brendel, Auditor with Vig and Associates gave the audit presentation for the year ending June 30, 2009. Jo Ressie moved to approve the report. Errol Kindschy seconded the motion. Motion carried.

APPROVAL OF 2009 – 2010 PROJECTED PROGRAM BUDGETS

Curtis Brieske moved to approve the 2009-2010 projected budget of \$4,102,772. Julie Meyers seconded the motion. Motion carried.

GRANT AWARDS APPROVAL

Errol Kindschy moved to approve the REACH Southwest – South Regional Center Grant for \$81,031. Dave Smikrud seconded the motion. Motion carried.

SECOND READING AND APPROVAL OF POLICIES

Jo Ressie moved for the second reading and approval of the following policies. Amanda Running seconded the motion. Motion carried.

- 2001 Code of Ethics for Administrators
- 2002 Qualifications and Employment of Administrator
- 2003 Duties of the Agency Administrator
- 2004 Administrator Salary and Benefits
- 2005 Travel Expenses
- 2006 Board – Agency Administrator Relationship
- 2007 Evaluation of the Agency Administrator
- 2008 Administrator Termination of Employment
- 3003 Equal Opportunity Employment
- 3300 Staff Code of Conduct (with wording change)
- 3302 Drug Free Workplace
- 3305 Employee Evaluation
- 3308 Sexual Discrimination and Harassment
- 3309 Harassment in the Workplace
- 4003 Short Term Borrowing
- 4102 Contracts for Services Authority
- 4105 Depository
- 4305 Petty Cash
- 4602 Direct Deposit of Payroll
- 5002 Building Security
- 5304 Assistive Technology Policy for Individuals with Special Needs

Guy reviewed the tallied results of the other CESA tobacco free environment policies. Guy distributed a draft policy of the Resolution of Employee Concerns and the corresponding procedural form. Both policies will be further discussed at the January Board meeting.

AGENCY ADMINISTRATOR' S REPORT TO THE BOARD

Board Outreach 25 people attended the presentation by Attorneys Steve Weld and Anders Helquist of Weld, Riley, Prenn and Ricci from Eau Claire.

- Mary McKee will providing services along with Lance Ellmann for the Title I program.
- Bruce Miles, Big River Consulting Group will serve as the external evaluator for the staff meeting on the afternoon of November 10th.
- CESA as a Network – Susan Leddick is working with all 12 of the CESAs.
- A meeting for Board of Control members will be Wednesday morning, January 20, 2010 during the WASB Convention.
- Mr. Leavitt will obtain pricing for the replacement of the software for the HVAC system for the building (presently NAB works).
- Carpet replacement for the CESA building.

BOARD OF CONTROL MEMBER INPUT/CRACKER BARREL

Sharing of results of annual meetings at the local school district level.

FUTURE AGENDA ITEMS

None

ADJOURNMENT

OTHER

Next meeting: Wednesday evening, December 2, 2009 at 7 p.m. at Drugan's, Holmen.
Errol Kindschy moved that the meeting adjourn. Jo Ressie seconded the motion. Motion carried.

The meeting adjourned at 8:55 p.m.

Respectfully submitted,
Guy Leavitt