

## **COOPERATIVE EDUCATIONAL SERVICE AGENCY #4**

The Board of Control met on Wednesday, December 5, 2012 at Drugan's Restaurant in rural Holmen. Chairman Dave Amundson called the meeting to order at 8:10 p.m.

Board Members Present: Marlane Anderson, Dave Amundson, Joe Clark, Ken French, Julie Meyers, Peggy Pasker, Jo Ressie, Tom Ward, and Jim Wright.

Members Absent: Curt Brieske and Dennis Havlik

Also present: Guy Leavitt and Michelle Kotek

### **PUBLIC INPUT**

None

### **APPROVAL OF MEETING AGENDA**

Ken French moved to approve the agenda with the addition of 8.c. Personnel Contract Adjustments. Tom Ward seconded the motion. Motion carried.

### **APPROVAL OF MEETING MINUTES**

Tom Ward moved to approve the minutes of the November 7, 2012 meeting minutes. Julie Meyers seconded the motion. Motion carried.

### **APPROVAL OF VOUCHERS AND FINANCIAL STATEMENT FOR NOVEMBER**

Joe Clark moved to approve the vouchers and financial statement for November as presented. Ken French seconded the motion. Motion carried.

### **NEW BUSINESS**

#### ***Approval of Resignations***

Julie Meyers moved to approve the resignation of Carmel Bladl, Bookkeeper as of December 12, 2012 and Naida Roscovius, Educational Interpreter at Alma Center-Humbird-Merrillan effective as of December 21, 2012. Peggy Pasker seconded the motion. Motion carried.

#### ***CSN Breakfast meeting at WASB Convention***

Mr. Leavitt discussed the CSN breakfast meeting scheduled for January 23, 2013 during the WASB convention in Milwaukee. Board members are reminded to RSVP to Michelle January 3 if you plan to attend the breakfast.

#### ***Approval of Personnel contract adjustments***

Jo Ressie moved to approve the additional days to Jennifer Mueller to full time status as of December 1st for the additional program assistant responsibilities and full-time status to Yvonne Padgett as of December 1 as 80% time bookkeeper and 20% time will remain as Program Assistant. Marlane Anderson seconded the motion. Motion carried.

#### ***Agency Administrator's Report***

- December Superintendents' meeting preview – Dave Anderson and Deb Hauser, WIAA
- Skyward Conversion set to begin in early January 2013

- Academic Decathlon – high school teams advancing to the regional competition from the CESA #4 area include: La Crosse Logan/Central Co-op, Melrose-Mindoro, Tomah, and Whitehall.
- Updating the CESA #4 Program and Services Catalog for 2013-14
- Pricing of services
- Accounting procedures
- Administrator Evaluation

Jo Ressie moved to approve the Agency Administrator's Report. Julie Meyers seconded the motion. Motion carried.

**BOARD OF CONTROL MEMBER INPUT/CRACKER BARREL**

None

**FUTURE AGENDA ITEMS**

None

**ADJOURNMENT**

Next meeting: Wednesday evening, January 2, 2013 at 7 p.m. at CESA #4, West Salem.

Joe Clark moved that the meeting adjourn. Tom Ward seconded the motion. Motion carried. The meeting adjourned at 8:35 p.m.

Respectfully submitted,  
Guy Leavitt