

COOPERATIVE EDUCATIONAL SERVICE AGENCY #4

The Board of Control met on Wednesday, June 1, 2016 at CESA #4, 923 East Garland Street, West Salem, Wisconsin.

Chairman Dave Amundson called the meeting to order at 8:34 p.m.

Board Members Present: Dave Amundson, Kevin Bauman, Jane Halverson, Julie Meyers, Bill Oldenburg, Peggy Pasker, Jo Ressie, Gerald Roethel, Mary Jo Rozmenoski, and Jeff Stalheim.

Members Absent: Jim Wright

Also present: Cheryl Gullicksrud, Wayde Pollock and Michelle Kotek

PUBLIC INPUT

None

APPROVAL OF MEETING AGENDA

Julie Meyers moved to approve the agenda as distributed. Bill Oldenburg seconded the motion. Motion carried.

ADMINISTER OATH OF OFFICE TO BOARD MEMBERS

Cheryl Gullicksrud administered the oath of office to David Amundson, Cashton; Jane Halverson, West Salem; and Mary Jo Rozmenoski, Black River Falls.

NOMINATION OF TEMPORARY CHAIRPERSON

Jo Ressie moved to nominate Dave Amundson as temporary Chair to conduct the election of board officers. Jeff Stalheim seconded the nomination. Other nominations were called for from the floor. Jeff Stalheim moved to close nominations and elect Dave Amundson as Temporary Chairperson. Jane Halverson seconded the motion. Motion carried unanimously.

NOMINATION/ELECTION OF CHAIRPERSON

Jane Halverson moved to nominate Dave Amundson as Chairperson of the Board of Control. Julie Meyers seconded the motion. Other nominations were called for from the floor. Bill Oldenburg moved to close nominations and elect Dave Amundson as Chairperson. Jo Ressie seconded the motion. Motion carried unanimously.

NOMINATION/ELECTION OF VICE-CHAIRPERSON

Mary Jo Rozmenoski moved to nominate Jo Ressie as Vice-Chairperson of the Board of Control. Julie Meyers seconded the motion. Other nominations were called for from the floor. Jeff Stahlheim moved to close nominations and elect Jo Ressie as Vice-Chairperson. Kevin Bauman seconded the motion. Motion carried unanimously.

NOMINATION/ELECTION OF TREASURER

Jo Ressie moved to nominate Jane Halverson as Treasurer of the Board of Control. Julie Meyers seconded the motion. Other nominations were called for from the floor. Jo Ressie moved to close nominations and elect Jane Halverson as Treasurer. Mary Jo Rozmenoski seconded the motion. Motion carried unanimously.

APPROVAL OF MEETING MINUTES

Jeff Stahlheim moved to approve the minutes of the May 4, 2016 meeting. Bill Oldenburg seconded the motion. Motion carried.

OFFICIAL DEPOSITORY FOR 2016 – 2017 FISCAL YEAR

Jane Halverson moved to approve Union State Bank of West Salem as the Official Depository for the 2016-17 fiscal year. Bill Oldenburg seconded the motion. Motion carried.

AUTHORIZE AGENCY ADMINISTRATOR AS CUSTODIAN OF RECORDS UNDER 116.035 OF WI STATE STATUTES

Mary Jo Rozmenoski moved that the CESA #4 Agency Administrator be authorized as the Custodian of CESA #4 records under 116.035 of the Wisconsin State Statutes. Bill Oldenburg seconded the motion. Motion carried.

APPROVAL OF VOUCHERS AND FINANCIAL STATEMENT FOR MAY

Jo Ressie moved to approve the vouchers and financial statement for May as presented. Jane Halverson seconded the motion. Motion carried.

APPOINTMENT OF THE WASB DELEGATE AND ALTERNATE

Mary Jo Rozmenoski moved to appoint Dave Amundson as the WASB Delegate for 2016-17 and Jane Halverson as the WASB alternate delegate. Julie Meyers seconded the motion. Motion carried.

APPROVAL RESIGNATIONS

Jane Halverson moved to approve the resignations of Tammy Case, Vision Teacher and Gaye Tylka, Early Childhood Director (retiring 6/30/16). Jo Ressie seconded the motion. Motion carried.

APPROVAL OF PERSONNEL CONTRACTS

Jane Halverson moved to approve new contracts for Diane Eichmeier, Early Childhood Program Support Director, 180 days and Emily Farmer, Audiologist substitute for approximately 15 days to cover maternity leave, and the personnel listing for 2016-17. Jeff Stahlheim seconded the motion. Motion carried.

DISCUSS AND APPROVE PROPERTY AND CASUALTY INSURANCE

Bill Oldenburg moved to approve the insurance proposal from the Insurance Center to cover the Property, General Liability & Auto Liability, Crime, Business Auto – Physical Damage, and Worker's Compensation for the 2016-17 fiscal year. Julie Meyers seconded the motion. Motion carried.

AGENCY ADMINISTRATOR'S REPORT TO THE BOARD

- WASB Summer Leadership Institute – Saturday, July 16 in Green Bay
- An All-Staff meeting was held on May 20. In addition to regular business items, Gaye Tylka, Early Childhood RtI Statewide Coordinator, was recognized for her 24 years of service with CESA 4.
- Final Washburn preparations are being completed. Both anchor workshops, Responsive Classroom and Professional Learning Community Leadership, have sufficient enrollments to run as proposed. Nearly 200 individuals have registered thus far to participate in one or more Washburn workshops.
- A contract for part-time vision teacher services has been coordinated with CESA 10.

- CESA directors and program assistants participated in discussions during May to explore ways to improve service efficiencies. Directors are seeking opportunities to collaboratively design initiatives and projects together that are integrated and/or are scheduled on the same day(s) when the events involve the same staff. Program assistants are also reviewing workloads and assignments in an effort to create cross-training opportunities and update and revise job descriptions.
- Budget preparations for the 2016-2017 school year have been a priority activity for all directors.
- A new law was passed last year requiring schools to provide CPR training to students. The American Heart Association has generously donated CPR kits to every CESA for schools to check out and use for training students. CESA #4's ten kits were received this week.

Bill Oldenburg moved to approve the administrator's report. Jo Ressie seconded the motion. Motion carried.

ADJOURN TO CLOSED SESSION UNDER WI STATUTE 19.85 (1) [C] FOR DISCUSSION ON EMPLOYEE COMPENSATION FOR 2016-17.

Jeff Stahlheim moved to go into closed session. Julie Meyers seconded the motion. Roll call vote was taken: Kevin Bauman - aye; Jane Halverson - aye, Julie Meyers - aye, Bill Oldenburg - aye; Peggy Pasker - aye, Jo Ressie - aye, Gerald Roethel - aye; Mary Jo Rozmenoski - aye, Jeff Stalheim - aye, and Jim Wright – absent and Dave Amundson – aye. Motion carried.

RECONVENE TO OPEN SESSION

Kevin Bauman moved to return to open session. Julie Meyers seconded the motion. Roll call vote was taken: Kevin Bauman - aye; Jane Halverson - aye, Julie Meyers - aye, Bill Oldenburg - aye; Peggy Pasker - aye, Jo Ressie - aye, Gerald Roethel - aye; Mary Jo Rozmenoski - aye, Jeff Stalheim - aye, Jim Wright – absent and Dave Amundson – aye. Motion carried.

REPORT OUT

Jo Ressie moved to approve the recommendation of 1.62 percent for salary increases for 2016-17 as per the distributed list giving the Agency Administrator the flexibility to make equity distributions based on performance. Jane Halverson seconded the motion. Motion carried.

BOARD OF CONTROL MEMBER INPUT/CRACKER BARREL

- May 10 WASB Spring Academy Workshop – good turnout of board members from the area

ADJOURNMENT

Next meeting will be Wednesday evening, August 3, 2016 at 7 p.m.

Kevin Bauman moved that the meeting adjourn. Jo Ressie seconded the motion. Motion carried. The meeting adjourned at 9:08 p.m.

Respectfully submitted,
Cheryl Gullicksrud