

## **COOPERATIVE EDUCATIONAL SERVICE AGENCY #4**

The Board of Control met on Wednesday, January 4, 2017, at CESA #4, 923 East Garland Street, West Salem, Wisconsin. Chairman Dave Amundson called the meeting to order at 7:10 pm

Board Members Present: David Amundson, Kevin Bauman, Jane Halverson, Julie Meyers, Bill Oldenburg, Peggy Pasker, Jo Ressie, Gerald Roethel, Mary Jo Rozmenoski, and David Smikrud.

Also present: Cheryl Gullicksrud, Wayde Pollock, and Michelle Kotek

Excused: Jim Wright

### **APPROVAL OF MEETING AGENDA**

Bill Oldenburg moved to approve the meeting agenda as distributed. Jo Ressie seconded the motion. Motion carried.

**PUBLIC INPUT** - None

### **AUDIT REPORT –**

Brent Nelson and Lucas Dorn, distributed the audit report for year ending June 30, 2016. Brent Nelson presented an overview of the report to the Board. Julie Meyers moved to approve the audit report as distributed. Bill Oldenburg seconded the motion. Motion carried.

### **READING AND APPROVAL OF BOARD MEETING MINUTES**

Jane Halverson moved to approve the meeting minutes of the December 7, 2016 meeting. Jo Ressie seconded the motion. Motion carried.

### **APPROVE VOUCHERS AND FINANCIAL STATEMENT FOR THE MONTHS OF DECEMBER**

Jo Ressie moved to approve the vouchers and financial statement for the month of December. David Smikrud seconded the motion. Motion carried.

### **NEW BUSINESS**

#### **APPROVE PERSONNEL CONTRACT**

Jane Halverson moved to approve the contract for Ellen Kreger, full-time itinerant school social worker (position split between multiple districts). Bill Oldenburg seconded the motion. Motion carried.

#### **SECOND READING AND APPROVAL OF THE STAFF USE OF PERSONAL COMMUNICATION POLICY #7001**

Bill Oldenburg moved to approve the Staff Use of Personal Communication Policy #7001. Jo Ressie seconded the motion. Motion carried.

**BOARD DISCUSSION/INPUT ON WASB CONVENTION RESOLUTIONS FOR CESA #4 DELEGATE** – Dave Amundson will vote representing CESA #4 with Jane Halverson serving as the alternate.

**AGENCY ADMINISTRATOR’S REPORT TO THE BOARD**

- WASB State Convention – January 18 – 20 – Milwaukee
- CESA Board of Control Appreciation Breakfast – Wednesday, January 18
- Redefining Ready! – Dr. David Schuler presenting at CESA #4 on January 25 (Superintendents bringing teams)
- Servant leadership curriculum – John Norlin presented briefly to the superintendents at their December 13 meeting. Mr. Norlin is a classroom teacher and leadership consultant who helps develop servant leadership programs in schools. The area business community is providing the servant leadership curriculum to school districts free of charge.
- CESA #4 provided a workshop on “Creating Student-Led Tech Clubs” in mid December. Feedback from students and their teacher advisors was extremely positive.
- Mid-year updates from the directors’ programs

Bill Oldenburg moved to approve the Agency Administrator’s report. Jo Ressie seconded the motion. Motion carried.

**ADJOURN TO CLOSED SESSION UNDER WI STATUTE 19.85 1[c] to CONSIDER AGENCY ADMINISTRATOR EVALUATION**

Julie Meyers moved to go into closed session. Bill Oldenburg seconded the motion. Roll call vote was taken: Kevin Bauman - aye; Jane Halverson - aye; Julie Meyers - aye; Bill Oldenburg - aye; Peggy Pasker - aye; Jo Ressie – aye; Gerald Roethel –aye; Mary Jo Rozmenoski - aye; David Smikrud - aye; Jim Wright - absent; and David Amundson - aye. Adjourned into closed session at 8:05 pm.

**RECONVENE TO OPEN SESSION**

Dave Smikrud moved to return to open session. Jo Ressie seconded the motion. Roll call vote was taken: Kevin Bauman - aye; Jane Halverson - aye; Julie Meyers - aye; Bill Oldenburg - aye; Peggy Pasker - aye; Jo Ressie - aye; Gerald Roethel - aye; Mary Jo Rozmenoski - aye; David Smikrud - aye; Jim Wright - absent; and David Amundson - aye. Returned to open session at 8:15 pm.

**FUTURE AGENDA ITEMS**

Distribute and review the 2017-2018 Programs and Services Catalog  
Tracy Herlitzke report on her programs

**ADJOURNMENT**

Jane Halverson moved to adjourn. Kevin Bauman seconded the motion. Motion carried. Adjourned at 8:18 p.m.

Next meeting: Wednesday evening, February 1, 2017 at 7 p.m. Location: CESA #4

Respectfully submitted,  
Cheryl Gullicksrud