

COOPERATIVE EDUCATIONAL SERVICE AGENCY #4

The Board of Control met on Wednesday, June 7, 2017 at CESA #4, 923 East Garland Street, West Salem, Wisconsin.

Chairman Dave Amundson called the meeting to order at 8 p.m.

Board Members Present: Dave Amundson, Kevin Bauman, Dawn Comeau, Larry Cyrus, Jane Halverson, Mary Jo Rozmenoski, Shawn Sedgwick, and Jim Wright.

Members Absent: Sarah Staff, Julie Meyers, Gerald Roethel

Also present: Cheryl Gullicksrud, Wayde Pollock and Michelle Kotek

PUBLIC INPUT

None

APPROVAL OF MEETING REVISED AGENDA

Mary Jo Rozmenoski moved to approve the agenda as distributed. Jim Wright seconded the motion. Motion carried.

ADMINISTER OATH OF OFFICE TO BOARD MEMBERS

Cheryl Gullicksrud administered the oath of office to Dr. Shawn Sedgwick, La Farge; Kevin Bauman, Norwalk-Ontario-Wilton; Larry Cyrus, Cochrane-Fountain City; and Dawn Comeau, La Crosse.

NOMINATION OF TEMPORARY CHAIRPERSON

Mary Jo Rozmenoski moved to nominate David Amundson as temporary Chair to conduct the election of board officers. Jane Halverson seconded the nomination. Other nominations were called for from the floor. Kevin Bauman moved to close nominations and elect David Amundson as Temporary Chairperson. Jane Halverson seconded the motion. Motion carried unanimously.

NOMINATION/ELECTION OF CHAIRPERSON

Mary Jo Rozmenoski moved to nominate David Amundson as Chairperson of the Board of Control. Kevin Bauman seconded the motion. Other nominations were called for from the floor. Jane Halverson moved to close nominations and elect David Amundson as Chairperson. Jim Wright seconded the motion. Motion carried unanimously.

NOMINATION/ELECTION OF VICE-CHAIRPERSON

Mary Jo Rozmenoski moved to nominate Kevin Bauman as Vice-Chairperson of the Board of Control. Jane Halverson seconded the motion. Other nominations were called for from the floor. Jim Wright moved to close nominations and elect Kevin Bauman as Vice-Chairperson. Shawn Sedgwick seconded the motion. Motion carried unanimously.

NOMINATION/ELECTION OF TREASURER

Mary Jo Rozmenoski moved to nominate Jane Halverson as Treasurer of the Board of Control. Kevin Bauman seconded the motion. Other nominations were called for from the floor. Jim Wright moved to close nominations and elect Jane Halverson as Treasurer. Dawn Comeau seconded the motion. Motion carried unanimously.

APPROVAL OF MEETING MINUTES

Jane Halverson moved to approve the minutes of the May 3, 2017 meeting. Jim Wright seconded the motion. Motion carried.

OFFICIAL DEPOSITORY FOR 2017 – 2018 FISCAL YEAR

Jane Halverson moved to approve Union State Bank of West Salem as the Official Depository for the 2017-18 fiscal year. Dawn Comeau seconded the motion. Motion carried.

AUTHORIZE AGENCY ADMINISTRATOR AS CUSTODIAN OF RECORDS UNDER 116.035 OF WI STATE STATUTES

Dawn Comeau moved that the CESA #4 Agency Administrator be authorized as the Custodian of CESA #4 records under 116.035 of the Wisconsin State Statutes. Shawn Sedgwick seconded the motion. Motion carried.

APPROVAL OF VOUCHERS AND FINANCIAL STATEMENT FOR MAY

Jane Halverson moved to approve the vouchers and financial statement for May as presented. Mary Jo Rozmenoski seconded the motion. Motion carried.

APPOINTMENT OF THE WASB DELEGATE AND ALTERNATE

Jane Halverson moved to appoint David Amundson as the WASB Delegate for 2017-18 and Dawn Comeau as the WASB alternate delegate. Mary Jo Rozmenoski seconded the motion. Motion carried.

APPROVAL OF RESIGNATIONS

Jane Halverson moved to approve the resignations of Nicole Kuecker, full-time occupational therapist, Lauren Williamson, full-time Deaf and Hard of Hearing Teacher and Jennifer Kalis, statewide early childhood and response to intervention coordinator at the conclusion of each of their 2016-17 contracts. Dawn Comeau seconded the motion. Motion carried.

APPROVAL OF PERSONNEL CONTRACTS

Jane Halverson moved to approve contracts for Erin Donlin, full-time audiologist (182 days) and Ashley Hammes, full-time occupational therapist (190 days). Mary Jo Rozmenoski seconded the motion. Motion carried.

DISCUSS AND APPROVE PROPERTY AND CASUALTY INSURANCE

Dawn Comeau moved to approve the insurance proposal from the Insurance Center to cover the Property, General Liability & Auto Liability, Crime (added features), Business Auto – Physical Damage, and Worker’s Compensation for the 2017-18 fiscal year for total premium of \$28, 336.00. Jane Halverson seconded the motion. Motion carried.

APPROVE CHANGE IN NETWORK PROVIDERS FOR WISCONSIN COUNTIES ASSOCIATION HEALTH INSURANCE

Jane Halverson moved to approve the change of network provider to The Alliance/Stratose/Zelis to utilize the savings of 3 percent in insurance premium. The coverage does not change for the employees. Shawn Sedgwick seconded the motion. Motion carried.

APPROVE CESA #6 CONTRACT FOR SEEDS, CMS4SCHOOLS AND MYQUICKREG

Jane Halverson moved to approve the CESA #6 contract for 2017-18 to cover the SEEDS program, CMS4Schools and MyQuickReg. Jim Wright seconded the motion. Motion carried.

SELECT/APPROVE OF MEETING DATES AND TIMES FOR 2017-18 BOARD OF CONTROL MEETINGS

Jim Wright moved to approve the meetings to remain the first Wednesday of each month at 7 p.m. (with the exception of July 2017 – no meeting) Kevin Bauman seconded the motion. Motion carried.

AGENCY ADMINISTRATOR’S REPORT TO THE BOARD

- Every Student Succeeds Act Listening Sessions conducted around the state and facilitated by the Department of Public Instruction. CESA #4 has been selected as a listening session for Monday, June 19 from 1 -3 p.m.
- WASB Summer Leadership Institute – July 14-15 Radisson Hotel in Green Bay
- 403(b) Plan Sponsor – WEA Trust new plan vendor as of July 1, 2017
- Internet Upgrade – BadgerNet System undergoing a major upgrade this spring/summer. June 8th CESA #4 is expected to be the date of the start of our upgrade in service.
- CESA Foundation has awarded Nicole Cooksey and Jessica Sloan a \$1,000 Foundation grant to address inequities in area schools and to provide learning opportunities for teachers to learn culturally responsive and restorative practices.
- Billie Finco and Sherri Torkelson presented at the Council of Chief State School Officers national conference in St. Louis in May along with DPI representatives on the Working on the Work (WOW series offered statewide the last three years).
- Challenge Academy at Fort McCoy has renewed their contract for assistance again this year in the special education area.
- Sparta announced that Dr. Amy Van Deuren has been hired as their new superintendent and is set to begin July 1st and will replace John Hendricks.
- Budget discussion at the state level continues

Jane Halverson moved to accept the Agency Administrator’s Report. Dawn Comeau seconded the motion. Motion carried.

ADJOURN TO CLOSED SESSION UNDER WI STATUTE 19.85 (1) [C] FOR DISCUSSION ON EMPLOYEE COMPENSATION FOR 2017-18.

Jane Halverson moved to go into closed session. Shawn Sedgwick seconded the motion. Roll call vote was taken: Kevin Bauman - aye; Dawn Comeau - aye; Larry Cyrus - aye ; Jane Halverson - aye; Julie Meyers - absent, Gerald Roethel - absent; Mary Jo Rozmenoski - aye , Shawn Sedgwick - aye; Sarah Staff – absent; and Jim Wright – aye; and David Amundson – aye. Motion carried. Adjourned into closed session at 8:45 p.m.

RECONVENE TO OPEN SESSION

Jane Halverson moved to return to open session. Dawn Comeau seconded the motion. Roll call vote was taken: Kevin Bauman - aye; Dawn Comeau - aye; Larry Cyrus - aye ; Jane Halverson - aye ; Julie Meyers - absent, Gerald Roethel - absent; Mary Jo Rozmenoski - aye , Shawn Sedgwick - aye; Sarah Staff - absent, and Jim Wright – aye; and David Amundson – aye. Motion carried. Reconvened to open session at 8:50 p.m.

REPORT OUT

Larry Cyrus moved to approve the contract change request in benefit language for five additional days of paid vacation in lieu of a pay increase for Cheryl Gullicksrud, CESA #4 Administrator for 2017-18. Shawn Sedgwick seconded the motion. Motion carried.

FUTURE AGENDA ITEMS

- Policy updates
- Survey process for Triennial Report

ADJOURNMENT

Next meeting will be August 2, 2017 at 7 p.m.

Kevin Bauman moved that the meeting adjourn. Jane Halverson seconded the motion. Motion carried. The meeting adjourned at 9 p.m.

Respectfully submitted,
Cheryl Gullicksrud