

COOPERATIVE EDUCATIONAL SERVICE AGENCY #4

The Board of Control met on Wednesday, September 6, 2017 at CESA #4, 923 East Garland Street, West Salem, Wisconsin. Chairman Dave Amundson called the meeting to order at 7:10 p.m.

Board Members Present: David Amundson, Kevin Bauman, Dawn Comeau, Larry Cyrus, Julie Meyers, Gerald Roethel, Mary Jo Rozmenoski, and Sarah Staff.

Excused: Jane Halverson, Shawn Sedgwick, and Jim Wright

Also present: Cheryl Gullicksrud, Wayde Pollock, and Michelle Kotek

APPROVAL OF MEETING AGENDA

Julie Meyers moved to approve the meeting agenda as distributed. Kevin Bauman seconded the motion. Motion carried.

PUBLIC INPUT - None

READING AND APPROVAL OF AUGUST 2, 2017 MEETING MINUTES

Mary Jo Rozmenoski moved to approve the meeting minutes of the August 2, 2017 meeting. Sarah Staff seconded the motion. Motion carried.

APPROVE VOUCHERS AND FINANCIAL STATEMENT FOR THE MONTH OF AUGUST

Kevin Bauman moved to approve the vouchers and financial statement for the month August. Dawn Comeau seconded the motion. Motion carried.

NEW BUSINESS

AUTHORIZATION TO BORROW SHORT TERM FUNDS FOR CASH FLOW PURPOSES

Mary Jo Rozmenoski moved to approve the Agreement with Union State Bank – West Salem to authorize CESA #4 the ability to borrow up to \$500,000 in short term funds for cash flow purposes. Dawn Comeau seconded the motion. Motion carried.

SECOND READING AND APPROVAL OF REVISIONS TO POLICIES

Mary Jo Rozmenoski moved to approve the second reading and approval of the amended policies of Bereavement Leave #3203, Jury Duty #3206 and Use of Agency Credit Cards #4302. Sarah Staff seconded the motion. Motion carried.

APPROVE PERSONNEL CONTRACTS

Mary Jo Rozmenoski moved to approve the contract of Kendra Broolsma, Deaf and Hard of Hearing Teacher for 185 days. Kevin Bauman seconded the motion. Motion carried.

Julie Meyers moved to approve the contract for Fayme Evenson, Instructional Services Director for 192 days pending release from her contract at Westby School District. Sarah Staff seconded the motion. Motion carried.

AGENCY ADMINISTRATOR'S REPORT TO THE BOARD

- WASB Community Leadership Workshop – September 14, at CESA #4
- WASB Regional Meeting – October 25, at Westby Middle School
- Update on CESA #4 Projects – painting is done in the entry way and Discovery Room. Electricians and technology technicians have begun installing wiring for the six large monitors that will be mounted along with the microphone system. The lighting system will also be raised higher to allow for better viewing of the screens.
- Interest in our first-ever Paraprofessional Summit on August 28 and 29 was great – with 113 paraprofessionals attending each of the days from 13 school districts.
- The newly installed bottle-filling water fountain is proving to be very popular. The cost of the fountain will be covered by a Wellness Grant from our health insurance company.
- CESA University Update – 17 employees went to Stevens Point today and attended the collaborative meetings with peers from the other CESAs across the state.
- CESA Directors have been busy providing trainings in the school districts before the start of the school year.
- The annual audit has been scheduled for the first week of October.
- Car Update – Since the purchase of both the Chevrolet Equinox and Dodge Grand Caravan, we have seen an increased desire on the part of staff members to utilize CESA vehicles when traveling on behalf of CESA #4.
- It appears a state budget will be finalized around September 22. Last-minute additions and changes are anticipated, but the per-pupil aid increase of \$200/\$204 is expected to be approved.
- Triennial Survey

Mary Jo Rozmenoski moved to approve the Agency Administrator's report. Dawn Comeau seconded the motion. Motion carried.

FUTURE AGENDA ITEMS

Budget Preview

ADJOURNMENT

Dawn Comeau moved to adjourn. Kevin Bauman seconded the motion. Motion carried. Adjourned at 7:50 p.m.

Next meeting: Wednesday evening, October 4, 2017 at 7 p.m. in Black River Falls.

Respectfully submitted,
Cheryl Gullicksrud