

COOPERATIVE EDUCATIONAL SERVICE AGENCY #4

The Board of Control met on Wednesday, January 2, 2019 at CESA #4 Office, 923 East Garland Street, West Salem, Wisconsin. Chairman Dave Amundson called the meeting to order at 7:02 p.m.

Board Members Present: David Amundson, Kevin Bauman, Dawn Comeau, Larry Cyrus, Jane Halverson, Aaron Nemec, Gerald Roethel, Mary Jo Rozmenoski, Sarah Staff and Jim Wright.

Excused: Julie Meyers

Also present: Lucas Dorn, Cheryl Gullicksrud, Wayde Pollock, and Michelle Kotek

APPROVAL OF MEETING AGENDA

Sarah Staff moved to approve the meeting agenda as distributed. Jane Halverson seconded the motion. Motion carried.

PUBLIC INPUT - None

AUDIT REPORT -Lucas Dorn, Johnson Block, distributed and reviewed the 2017-18 audit report with the board members.

READING AND APPROVAL OF DECEMBER MEETING MINUTES

Jane Halverson moved to approve the meeting minutes of the December 5, 2018 meeting. Dawn Comeau seconded the motion. Motion carried.

APPROVE VOUCHERS AND FINANCIAL STATEMENT FOR THE MONTH OF DECEMBER

Jane Halverson moved to approve the vouchers and financial statement for the month of December. Dawn Comeau seconded the motion. Motion carried.

NEW BUSINESS

BOARD DISCUSSION/INPUT ON WASB CONVENTION RESOLUTIONS FOR CESA #4

Gerald Roethel volunteered to be the CESA #4 delegate representative. Short discussion on the proposed 2019 resolutions to be voted on by the WASB delegate membership.

AGENCY ADMINISTRATOR'S REPORT TO THE BOARD

- CESA Board of Control Appreciation Breakfast – Wednesday, January 23, Hilton Milwaukee City Center, Wright Room AB, 8:30 a.m.
- A panel of area legislators and legislators-elect attended the December superintendent meeting and talked about public education issues in Wisconsin. The following legislators participated: Jill Billings, Tony Kurtz, Loren Oldenburg, Steve Doyle, Nancy VanderMeer, Jennifer Shilling and Jeff Smith.
- CESA #4 has been selected to be the fiscal agent for a new \$504,000 DPI grant program designed to improve the process of selecting and using new instructional materials and resources. The grant, *Advancing Use of High-Quality Instructional Materials and Professional Learning Through Grants* and a *Professional Learning Guide* (IMPL), is supported by funds from the Kellogg Foundation. Grant

activities will begin in January 2019 and conclude in June 2020 for English/Language Arts and Math curriculum.

- Mid-year Update:
 - Career and Technical Education (Sherri Torkelson/Amanda Langrehr) – Facilitating the development of relationships between local business for talent development and recruitment continues to be a focus. Youth Apprenticeship participation and connections through the INSPIRE program have increased significantly.
 - Licensing Support – New service this year (Fayme Evenson) – Due to the large number of changes in licensing rules this past year, DPI staff have not been able to keep up with requests for assistance with license applications and renewals. In order to improve customer service, funding has been approved for CESAs to provide initial support to educators in completing license requests.
 - Digital Literacy (Kaye Henrickson) – The development and sharing of educational resources online through the Open Educational Resources (OER) Commons system is a statewide initiative that continues to expand to more and more educators across the state. Kaye’s leadership role in this project is a major reason CESA 4 was selected to manage the new IMPL grant.
 - Special Education (Erin Hansen/Tracy Hogden/Jesse Jackson) – As requests for customized, onsite special education services are becoming more common, a new updated framework of special education services is being developed. The new program description will include a tiered system of support options with a detailed listing of services provided within each option.
 - WISEsupport (Jessica Sloan) – This is a busy year for districts as the WISEdata system continues to expand. As each district has unique challenges with the input and management of student and staff data, requests for onsite, individualized training services have increased across the CESA 4 region.
 - Literacy promotion – I am working with staff from Bangor and WKBT personnel to investigate options for creating and providing a series of short informational announcements designed to increase awareness of activities parents and caregivers can do to support literacy development in young children. Social media options would be utilized to target specific audiences.
 - Billie Finco has announced her intention to retire at the end of the year. As the Instructional Services Director for School Improvement Services, Billie has been the leader in developing many of the most requested services offered by CESA 4. She is highly respected by regional educators at all levels and will be greatly missed. Applications are currently being accepted, and the goal is to conduct interviews in mid-January and submit a hiring recommendation for Board consideration at the February meeting.

Sarah Staff moved to approve the Agency Administrator’s report. Dawn Comeau seconded the motion. Motion carried.

ADJOURN TO CLOSED SESSION UNDER WI STATUTE 19.85 1 [c] TO CONSIDER AGENCY ADMINISTRATOR EVALUATION

Mary Jo Rozmenoski moved to go into closed session. Jane Halverson seconded the motion. Roll call vote was taken: Kevin Bauman - aye; Dawn Comeau - aye; Larry Cyrus - aye; Jane Halverson - aye; Julie Meyers - absent; Gerald Roethel - aye; Mary Jo Rozmenoski - aye; Aaron Nemec - aye; Sarah Staff - aye; Jim Wright - aye; and David Amundson - aye. Adjourned into closed session at 7:50 p.m.

Kevin Bauman moved to return to open session. Sarah Staff seconded the motion. Roll call vote was taken: Kevin Bauman - aye; Dawn Comeau - aye; Larry Cyrus - aye; Jane Halverson - aye; Julie Meyers - absent; Gerald Roethel - aye; Mary Jo Rozmenoski - aye; Aaron Nemec - aye; Sarah Staff - aye; Jim Wright - aye; and David Amundson – aye. Reconvened to open session at 8 p.m.

REPORT OUT – no report

BOARD OF CONTROL MEMBER INPUT/CRACKER BARREL - nothing

FUTURE AGENDA ITEMS

2019-2020 Program and Services Catalog

ADJOURNMENT

Jane Halverson moved to adjourn. Sarah Staff seconded the motion. Motion carried. Adjourned at 8:05 p.m.

Next meeting: Wednesday evening, February 6, 2019 at 7 p.m. at CESA #4

Respectfully submitted,
Cheryl Gullicksrud