



SEEDS4Schools® User Support

Special Education Electronic Data System User Support

Tracy Hogden
(608) 786-4842
thogden@cesa4.org

Districts choosing SEEDS4Schools® for their Special Education data processing will continue to receive a high level of support in the areas of technical assistance; database administration/support; and enhancement/refresher trainings throughout the school year. 17 out of 26 CESA #4 districts currently use SEEDS4Schools®.

Support Fee

SEEDS4Schools® User Support

CESA #4 will:

- Provide trainings for new administration/directors, therapy providers, and teachers
- Provide trainings on form updates, system updates, and refreshers as requested
- Provide basic-level troubleshooting for user profiles, data input, formatting, activation, and inactivation of students
- Provide WISEdata portal assistance
- Represent districts at quarterly council meetings including an annual forms review
- Provide annual caseload rollover assistance as well as ongoing caseload/enrollment updates throughout the year
- Maintain all CESA-provided itinerant staff enrollments
- Cover the annual Partner Meeting registration fee for all CESA #4 district administration (director/designee) attendees
- Assist in troubleshooting data interfacing between SEEDS and Kompas Care including but not limited to, informal auditing such as primary provider verification, service start/end date adjustments, SBS district verification for open enrollments, and other contractual arrangements, and user profile setting verification.

SEEDS4Schools® is a web-based application available to authorized users with any Internet-connected device. Its purpose is to support the generation of forms and collection of information required in the IEP and related processes as well as customized reports, School-Based Services reimbursement, and school district billing. Software membership fees for continuing SEEDS partners are based on a formula using a flat database fee and enrollment calculations.

SEEDS4Schools® software will be billed separately via CESA #6.

- SEEDS compiles data for state and federal reports, referral statistics, and monitoring the progress of evaluations
- SEEDS includes validations to assist with self-assessment
- SEEDS permits Special Education staff to develop standardized IEPs and related forms fully compliant with DPI
- SEEDS includes accommodations for all state and local testing/assessments

New consortium partners are encouraged to contact the CESA #4 SEEDS4Schools® Director for details on initial database setup and training!



Signature/Date: _____

School District of: _____