



# Special Education Director Services

Jesse Jackson  
(608) 786-4848  
jjackson@cesa4.org

The Special Education Director Services program provides an array of on-site and CESA #4-based support options that may be tailored to meet the specific needs of district administrators, directors of pupil services and/or special education director/designees, building principals, and staff.

Services result from individual district needs for a district-assigned director of special education/pupil services for the management and direction of special education departments and pupil services within that district for short- or long-term durations.

Level 2

### Level 2 - Customized Service

Customized Service is designed to provide consultation and technical assistance for special education services in specific short-term areas of need. This level of service is meant to provide support to a district's DPI-identified pupil services and/or special education director/designee. Services include but are not limited to:

- Site visits to review programs, identify district needs, and advise administrators regarding changes
- Dissemination of informational updates through various means to keep district personnel informed about new special education regulations, guidelines, and requirements
- Provision of specific technical assistance on procedural issues and policy development, SPP, and LPP data
- Provision of in-district services (e.g. in-service presentations, program evaluations, advisory committee or school board presentations)
- Assistance with the State Performance Plan and local education plans, analysis of special education data, Self-Assessment, and DPI Continuous Improvement Focused Monitoring
- Provision of legal interpretations for administrators and directors on specific special education issues
- Assistance in the recruitment and selection of special education staff
- Provision of targeted support in special education performance indicator improvements

*District Contact:*

---

Signature/Date:

---

School District of:

---



# Special Education Improvement Services

---

Erin Hansen  
(608) 786-4845  
ehansen@cesa4.org

Jesse Jackson  
(608) 786-4848  
jjackson@cesa4.org

Special Education Improvement Services (formerly Flagship) is a system of program and implementation support designed to supplement existing programs provided by CESA #4. The primary purpose is to connect our leadership team with participating districts on implementation of best practices in special education. We partner with your leadership team to focus on your priorities. This service focuses on improving student outcomes by working with district personnel and aligning our training to professional standards and indicator targets with school/student improvement at the core of our work.

**Level 1**

**Level 1 - Basic Service**

**How can this service benefit your district?**

- Site visits or in-district training and support upon request
- Collaborate with districts on new programs and services
- Ongoing technical assistance, resources, and access to CESA #4 staff via email, phone, and other correspondence
- Four Special Education Leadership meetings (separate from RSN meetings)
- Discounts on multiple networking opportunities
- In-district professional development personalized to meet district need upon request (e.g. Paraprofessional training, Behavior management, Autism)
- Procedural Compliance Self Assessment Support
- Paraprofessional newsletter

**Signature/Date:**

\_\_\_\_\_

**School District of:**

\_\_\_\_\_



## Early Childhood Communities in CESA #4

---

Diane Eickmeier  
(608) 786-4844  
deickmeier@cesa4.org

All children deserve high-quality early learning experiences so they become socially competent, lifelong learners, active contributors to healthy communities, and productive members of society. Newly developed, customized site-based Early Childhood support will be tailored to your district's needs.

**Level 2**

### Level 2 - Customized Service - Early Childhood

Onsite visit(s) in-district for the purpose of elevating practices related to high-quality early learning classroom environments, classroom practices, and program structure, thus optimizing outcomes for children ages 3-6. Services include but are not limited to the following:

#### Professional Development potential topics:

- Anti-Bias Education for Young Children
- Pyramid Model for Supporting Social Emotional Competence (2-1/2 day training)
- Rtl and Early Childhood
- Developmentally Appropriate Practices

**Assessment/Observations** to provide detailed information as part of a Quality Rating and Improvement System utilizing:

- Classroom Learning Scoring System (CLASS)
- Teaching Pyramid Observation Tool (TPOT)
- Inclusive Classroom Profile (ICP)

**Practice - Based Coaching** for district teams or individual staff members. Districts may purchase this customized service to fit the needs of the program based on the results of the Quality Rating Scale(s). **A three-day-minimum purchase is required for this option.**

*District Contact:*

\_\_\_\_\_  
Signature/Date:

\_\_\_\_\_  
School District of:



# SEEDS4Schools® User Support

## Special Education Electronic Data System User Support

Tracy Hogden  
(608) 786-4842  
thogden@cesa4.org

Districts choosing SEEDS4Schools® for their Special Education data processing will continue to receive a high level of support in the areas of technical assistance; database administration/support; and enhancement/refresher trainings throughout the school year. 17 out of 26 CESA #4 districts currently use SEEDS4Schools®.

**Support Fee**

### SEEDS4Schools® User Support

#### CESA #4 will:

- Provide trainings for new administration/directors, therapy providers, and teachers
- Provide trainings on form updates, system updates, and refreshers as requested
- Provide basic-level troubleshooting for user profiles, data input, formatting, activation, and inactivation of students
- Provide WISEdata portal assistance
- Represent districts at quarterly council meetings including an annual forms review
- Provide annual caseload rollover assistance as well as ongoing caseload/enrollment updates throughout the year
- Maintain all CESA-provided itinerant staff enrollments
- Cover the annual Partner Meeting registration fee for all CESA #4 district administration (director/designee) attendees
- Assist in troubleshooting data interfacing between SEEDS and Kompas Care including but not limited to, informal auditing such as primary provider verification, service start/end date adjustments, SBS district verification for open enrollments, and other contractual arrangements, and user profile setting verification.

SEEDS4Schools® is a web-based application available to authorized users with any Internet-connected device. Its purpose is to support the generation of forms and collection of information required in the IEP and related processes as well as customized reports, School-Based Services reimbursement, and school district billing. Software membership fees for continuing SEEDS partners are based on a formula using a flat database fee and enrollment calculations.

\*SEEDS4Schools® software will be billed separately via CESA #6.\*

- SEEDS compiles data for state and federal reports, referral statistics, and monitoring the progress of evaluations
- SEEDS includes validations to assist with self-assessment
- SEEDS permits Special Education staff to develop standardized IEPs and related forms fully compliant with DPI
- SEEDS includes accommodations for all state and local testing/assessments

**New consortium partners are encouraged to contact the CESA #4 SEEDS4Schools® Director for details on initial database setup and training!**

Signature/Date: \_\_\_\_\_

School District of: \_\_\_\_\_



## School-Based Services (Medicaid)

CESA #4/Kompas Care Consortium

Lillian Rider  
(608) 786-4853  
lrider@cesa4.org

Kompas Care is an organization offering a comprehensive set of products and services designed to aid in the processing of Medicaid-related activities by working directly with districts in providing ongoing support and data control. Kompas Care’s team of experts, in cooperation with CESA #4, will maximize districts’ Medicaid reimbursements, ensure compliance, and provide the overall protection and support districts need when processing SBS information. Eighteen of twenty-six CESA #4 districts currently are members of the consortium.

Fee

### CESA #4/Kompas Care Consortium

#### How can this service benefit your district?

- Provision of Attendant Care trainings, forms, monitoring, and auditing
- Provision of Parent Consent training in software and procedures, informational brochures, assistance with compliance auditing
- Staff Pool certification by deadline and list auditing
- Transportation tracking and templates
- Troubleshooting support in working with Forward Health while working directly with PCG, DPI, and CMS
- Quarterly financial and cost reporting support including annual cost reporting seminars hosted at CESA #4
- Record retention recommendations
- Training for therapists including group trainings, training guides, and ongoing support
- Monthly Medicaid eligibility review
- Coordination and processing of billing claims for Medicaid reimbursement

Signature/Date:

School District of:

\_\_\_\_\_  
\_\_\_\_\_



Lillian Rider  
 (608) 786-4853  
 lrider@cesa4.org

## 2020-2021 Special Education Itinerant Services

Project Codes:  
 483-487, 489

The Itinerant Services program provides in-district service to students with hearing, vision impairments, as well as occupational and physical needs. CESA #4 staff members will work with school staff, families, and medical personnel to identify and address the needs of each student. Twenty-three of twenty-six districts in the CESA #4 region purchase itinerant services!

Direct service includes face-to-face teaching and evaluation or therapy provided to a student or in small groups. Indirect service includes testing, development of IEPs, attendance at IEP meetings, and consultation with school staff, families or medical personnel.

Service costs are based upon units of service (1 UOS=15 minutes). Estimated costs for each itinerant program area are based on current caseload and anticipated units of service for the upcoming school year. Itinerant Service will be billed monthly beginning in September 2020 and costs will be recalculated throughout the year as more accurate caseloads are generated.

Project Code	CESA #4 Itinerant Service	*Estimated Number/Measure	*Est. Total Cost
<input type="checkbox"/> #483	#483 Educational Audiology (IEP Mandated Activities)		
<input type="checkbox"/> #483 Non IEP	#483 Educational Audiology (Non-IEP Activities)** 28 units = 1 day		
<input type="checkbox"/> #484	#484 Hearing Impairment		
<input type="checkbox"/> #485	#485 Vision Impairment		
<input type="checkbox"/> #486	#486 Occupational Therapy		
<input type="checkbox"/> #487	#487 Physical Therapy		
<input type="checkbox"/> #489	#489 Orientation and Mobility		

\*Units & costs are estimates and are subject to change based on enrollment at the beginning of the upcoming school year.

\*\*In addition to Educational Audiology services required by a student's IEP, districts may purchase (28) units of service for activities not related to IEPs including but not limited to:

- Hearing screenings and/or follow-up screenings: for school-aged students; from Child Development Days; for difficult-to-test populations
- Classroom amplification recommendations, installations, and maintenance

Signature/Date: \_\_\_\_\_

School District of: \_\_\_\_\_